

[Employee Name]	Clock-in Time	Clock Out Time	Late Arrival	Early Departure	PTO	Sick	No Call No Show
[Pay Period Day 1]							
[Pay Period Day 2]							
[Pay Period Day 3]							
[Pay Period Day 4]							
[Pay Period Day 5]							
[Pay Period Day 6]							
[Pay Period Day 7]							
[Pay Period Day 8]							
[Pay Period Day 9]							
[Pay Period Day 10]							
[Pay Period Day 11]							
[Pay Period Day 12]							
[Pay Period Day 13]							
[Pay Period Day 14]							
Total Days Late			0				
Total Days Early Departure				0			
Total Days PTO					0		
Total Days Sick						0	
Total Days No Call No Show							0
[Employee Name]	Clock-in Time	Clock Out Time	Late Arrival	Early Departure	PTO	Sick	No Call No Show
[Pay Period Day 1]							
[Pay Period Day 2]							
[Pay Period Day 3]							
[Pay Period Day 4]							
[Pay Period Day 5]							
[Pay Period Day 6]							
[Pay Period Day 7]							
[Pay Period Day 8]							

[Pay Period Day 9]							
[Pay Period Day 10]							
[Pay Period Day 11]							
[Pay Period Day 12]							
[Pay Period Day 13]							
[Pay Period Day 14]							
Total Days Late			0				
Total Days Early Departure				0			
Total Days PTO					0		
Total Days Sick						0	
Total Days No Call No Show							0

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[Pay Period Day 1]							
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[Pay Period Day 7]							
[Pay Period Day 8]							
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[Pay Period Day 10]							
[Pay Period Day 11]							
[Pay Period Day 12]							
[Pay Period Day 13]							
[Pay Period Day 14]							
Total Days Late			0				
Total Days Early Departure				0			
Total Days PTO					0		
Total Days Sick						0	

Total Days No Call No Show							0
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[Pay Period Day 1]							
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[Pay Period Day 10]							
[Pay Period Day 11]							
[Pay Period Day 12]							
[Pay Period Day 13]							
[Pay Period Day 14]							
Total Days Late			0				
Total Days Early Departure				0			
Total Days PTO					0		
Total Days Sick						0	
Total Days No Call No Show							0